

# ADP Clearing & Outsourcing Services, Inc.

## DWAC Instructions

Date \_\_\_\_\_

To: **Stock Transfer Department**  
Attention: Walter Woods / Camelia Pozsonyi  
Telephone Number: 888-284-2879 Option #1  
Fax Number: 212-968-0473  
E-mail: [walter\\_g\\_woods@adpcos.com](mailto:walter_g_woods@adpcos.com)  
E-mail: [camellia\\_pozsonyi@adpcos.com](mailto:camellia_pozsonyi@adpcos.com)

From \_\_\_\_\_

Branch Name \_\_\_\_\_

Branch Number \_\_\_\_\_

Telephone \_\_\_\_\_

Please RECEIVE / DELIVER via DWAC the following number of shares \_\_\_\_\_

for \_\_\_\_\_ security, CUSIP Number \_\_\_\_\_

for brokerage account number \_\_\_\_\_ to settle on \_\_\_\_\_ date,

control number \_\_\_\_\_. The customer's account number at the

Transfer Agent is \_\_\_\_\_, the contact person at

Transfer Agent is \_\_\_\_\_; their telephone

number is \_\_\_\_\_.